

A.A. Area 30 • District 20 — Monthly Business Meeting Minutes

Date: Monday, October 6, 2025

Time: ~7:02 pm – ~7:45 pm

Place: North Andover Senior Center - Hybrid Meeting ID 898 7335 5689 Passcode: District20)

1) Opening

- Moment of silence.
- **Readings:** Step 10, Tradition 10, Concept 10.

2) Roll Call (first names/roles)

- Bert – DCM
- Rich – Alt DCM
- Sean – Treasurer
- Shelly – Secretary
- Eldin – PI/CPC
- (Not present/mentioned: Diana – District Business Mtg Chair; Amy – Webmaster; Kelly – Functions)

3) Anniversaries

- Eldin – 10 years (Sept 13, 2025).
 - **Note:** An invite was mentioned for Diane's 25 years (info shared anecdotally).
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4) Reports

A. DCM

- Upcoming **Halloween District Event** (see Functions section).
- **MA State Convention** in November: DCM plans to attend and **encourages GSRs** to attend; good opportunity for service connection and bringing info back to groups.

- DCM was invited to **chair/assist a workshop** at the convention (topic TBD) — service growth opportunity.
- **Motion to accept** DCM report – *Passed unanimously.*

B. Secretary (minutes of Sept meeting)

- Highlights from prior actions/discussion:
 - DJ budget **\$300**.
 - Publicity: emphasize correct start time (**6:00–10:00 pm; doors/meeting details**); update bulletin/website.
 - **Speakers** were being considered.
 - Food/hospitality ideas (pizzas, potluck snacks/desserts); consider small gift-card contest ideas; donation tickets at door for those unable to pay.
 - **Motion (Sept):** *Up to \$100 per person for up to three attendees (total \$300) toward registration/related costs for a Northeast AA event in Portland (Feb).* No claims yet reported.
- **Motion to accept** Sept minutes – *Passed.*

C. Treasurer

- **Balance:** \$2,259.53 (as of meeting).
- **Activity:** \$120 deposit; \$15 monthly fee; **hall rent** check written for Halloween function (North Andover Senior Center).
- **Prudent reserve:** \$1,200 maintained.
- **Available for function expenses** (after reserve and hall rent already paid): **≈ \$959** (working estimate stated in meeting).
- **Motion to accept** Treasurer's report – *Passed.*

D. PI/CPC

- **Canton Health Fair (Canton, MA):** District participation with Area officers present.
 - Shared AA info with public; distributed pamphlets; networked with other orgs (Al-Anon, NA, Learn to Cope, etc.).
 - Estimated attendance **~50–100**; positive outreach; good weather aided participation.
 - Noted **new AA pamphlet for Indigenous peoples** (color, updated content).
- **Motion to accept** PI/CPC report – *Passed.*

5) Functions / Halloween District Event (District 20)

- **Event framing:** Treated as a **District 20 event** (per flyer).
- **Time:** Event runs **6:00–10:00 pm**; speakers before dance.

- **Speakers: Bruce & Michelle** confirmed; aim for **≤20 minutes each**.
 - **Setup:** Meet at **5:00 pm** (those available). Hall open all day after yoga; plan to **rearrange room**; ensure **DJ** access.
 - DJ setup target arrival **~4:30–5:30 pm** (coordination needed with Jeff).
 - **Decorations:** Simple, affordable (e.g., Dollar Tree tablecloths, small themed items).
 - **Motion:** Approve **up to \$100** for decorations using District card; card to be returned before event purchases for food/drinks. – *Passed (voice vote; no objections recorded)*.
 - **Food/Hospitality:** Emphasis on **soda/water, cupcakes/desserts**; explore **coffee** via venue urns (confirm access/supplies/process).
 - **Donations:** A **large Halloween sheet cake** to be donated (celebrating **38 years** sobriety, noted by member).
 - **Raffle table:** donation of **~8 AA books** (won at meetings) with proceeds to **District**; also a **handmade pumpkin** donated for raffle.
 - **Outreach/Publicity:**
 - Continue **flyer distribution** (tables at meetings, parking lots, frequent re-stocks).
 - Website/bulletin: emphasize **correct time** and **online ticket link**.
 - **Ticket status:** **~92** sold as of meeting; webpage shows **~276 page views**.
 - **Access:** Doors expected to be open all day; coordinate **key/entry** backup via Joe if needed.
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6) Old Business

- General review of ongoing event tasks; no additional old business recorded.

7) New Business

- **Group Safety & Disruptions:**
 - A group asked about **protocol** for a disruptive attendee (mental health issues; incident escalated when someone threatened police and someone attempted to grab the person).
 - Discussion: **Group autonomy/conscience** applies; chair and members can pause meeting, calmly de-escalate, or, if necessary, seek outside help.
 - **Resources:** **AA Safety Card**; **GSO Safety materials** to be emailed/shared.
- **Website Updates:**
 - **Open Positions page** still shows **old meeting time**; request to **text the Webmaster** for updates (email less effective).
 - Current vacancies noted: **Functions Chair** (functionally open), **Literature Rep**, **Treatment Rep**, **Corrections Rep**, and **Alternates** (none filled).
 - Idea: **email sign-up sheet** at Halloween event; provide **job descriptions** via **AA Service Manual** links (Literature, PI, Corrections, etc.).

- **Zoom Host Key / Recording:**
 - To enable **recording** and host controls for business meetings, District needs the **Zoom host key** from the account owner; then use **Claim Host** in participants panel.

8) Upcoming Area/AA Dates (mentioned)

- **Area 30 Assembly (Workshop) — Sunday, Nov 2, 2025** (location referenced as “River...” in Merrimack Valley region); **carpool** possibility offered.
 - **MA State Convention** — November (encouraged attendance).
 - **Northeast AA event in Portland (Feb)** — prior District support motion up to **\$300 total** (unclaimed as of this meeting).
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9) Closing

- **Motion to adjourn** – *Passed*.
 - Closed with the **Responsibility Statement** and the **Lord’s Prayer**.
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Action Items (from discussion)

1. **Web updates:** Secretary to **text Webmaster** (Amy) to update meeting time and open positions page; add/current ticket link if needed.
 2. **Decorations:** Purchase within **\$100** budget; coordinate pickup/return of District card.
 3. **DJ coordination:** Confirm **arrival time** and **access**; ensure someone present to let DJ in.
 4. **Coffee logistics:** Verify **urns/supplies** at the Senior Center; identify who will brew/manage.
 5. **Outreach:** Continue **flyer blitz**; bring sign-up sheet for **email list** at event.
 6. **Safety resources:** Share AA **Safety Card** / GSO materials with groups; consider a standing safety blurb.
 7. **Zoom host key:** Obtain **host key** from account owner to allow recording/host controls for business meetings.
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Corrections welcome at the next District meeting or via email/text to the Secretary.